



TRAINING REPORT FOR THE MONTH OF DECEMBER 2020 STATE HEALTH AGENCY KERALA

As a part of Capacity building activity, we have given a detailed proposal to NHA on our monthly training calendar with the agenda points and the same have got approved by the NHA. Below mention are the trainings conducted this month as per the approved plan.

Sl. No.	Training programme Name	Date & Time	Agenda	Participants	Training given by
1	Brain Storming session - IEC	11.12.2020 02.00 pm	Various IEC interventions District level IEC activities	DPCs 16 Participants	SHA Training Team
2	Training on claim submission	15.12.2020 03.00 PM	Training on claim submission TAT	IQRA Hospital, TPA 12 Participants	SHA training Team
3	Training on E-MAIL ETIQUETTE	31.12.2020 04.00 PM	Addressing Subject Line Message Text Signature Line Attachments Style Managing Email	DPCs 16 Participants	SHA training Team

Total No of Training Conducted - 3

Total Participants attended - 44