



STATE HEALTH AGENCY

CAREER NOTIFICATION

No. 34/2019/KASP

Date: 04.07.2020.

Name of Post: Medical Auditor

No. of Post	:	2
Essential Qualification & Experience	:	<b>Essential:</b> <ul style="list-style-type: none"><li>• MBBS from a recognized medical college;</li><li>• At least 1 year of work experience in the area of health care quality</li></ul> <b>Desirable:</b> <ul style="list-style-type: none"><li>• MBA or Post Graduate diploma in Business Administration or Master of Public Health / Hospital Administration or Master of Public Health or MBA in Health Care</li><li>• Experience in Insurance or TPA industry in the area of provider management is desirable.</li></ul>
Age	:	Maximum 40 years as on 01.07.2020
Method of Recruitment	:	On contract basis
Salary	:	Rs. 50,000/-

Name of Post: Claim Adjudicator (Public Hospital Claims)

No. of Post	:	3
Essential Qualification & Experience	:	<b>Essential:</b> <ul style="list-style-type: none"><li>• MBBS from a recognized medical college;</li><li>• 1 year of work experience in hospital setting</li></ul> <b>Desirable</b> <ul style="list-style-type: none"><li>• Experience in claim processing in insurance sector (Insurance Company or Third-Party Administrators) is desirable</li><li>• Well versed with using computer and internet-based applications</li></ul>
Age	:	Maximum 40 years as on 01.07.2020
Method of Recruitment	:	On contract basis
Salary	:	Rs. 45,000 /-

**Name of Post: Manager (Policy & Field Operations)**

No. of Post	:	1
Professional Qualification & Experience	:	<b>Essential:</b> <ul style="list-style-type: none"><li>• Post-graduation or higher qualification in Public health, Community health, Preventive &amp; Social Medicine, Health Economics.</li><li>• At least 5 years of post-qualification work experience in Health Systems Research or in Planning and implementation of service delivery.</li></ul> <b>Desirable:</b> Published work/published reports/working papers in the area of health systems or health financing or public health.
Age	:	Maximum 40 years as on 01.07.2020
Method of Recruitment	:	On contract basis
Salary	:	Rs. 70,000/- per month

**Name of Post: Accountant**

No. of Post	:	2
Professional Qualification & Experience	:	<b>Essential:</b> B Com with 2 years experience <b>Desirable</b> Working knowledge in Tally
Age	:	Maximum 40 years as on 01.07.2020
Method of Recruitment	:	On contract basis
Salary	:	Rs. 18,000 /- per month.

**Name of Post: Confidential Assistant to Executive Director**

No. of Post	:	1
Essential Qualification & Experience	:	<b>Essential:</b> <ul style="list-style-type: none"><li>• Bachelor's Degree in any subject awarded or recognized by any of the Universities in Kerala.</li><li>• Minimum 02 years of work experience in similar roles</li></ul> <b>Desirable:</b> <ul style="list-style-type: none"><li>• K.G.T.E. (Lower) in Typewriting (English &amp; Malayalam) and K.G.T.E. (Higher) in Shorthand (English) or equivalent qualification.</li></ul> The skills required are thorough knowledge in <b>English</b> and <b>Malayalam</b> editor ISM / Thoolika
Age	:	Maximum 40 years as on 01.07.2020
Method of Recruitment	:	On contract basis
Salary	:	Rs. 17,000 /-