

No.SHA/133/2022-MGR(HR)-Part(5)

Date: 15-12-2022

NOTIFICATION**Name of Post: DATA ANALYST**

No of Post	1 (One)
Professional Qualification & Experience	Essential: <ul style="list-style-type: none"> • M.Sc.in Statistics or M.Sc. in Mathematics with Computing or B.Tech. in Data Science. • Full time regular course with at least 05-years of post-qualification experience as data analyst or in similar fields/similar roles and proficient in data analysis using computer. In the absence of such candidates, experience of 02- years and above will be considered.
Age	Maximum 35 years as on 01.12.2022
Method of Recruitment	On daily wage basis
Job Location	Thiruvananthapuram
Salary	Rs. 850/- per day (Rupees Eight Hundred and Fifty only per Day) subject to a maximum of Rs.22950/- per month.

General Terms & Conditions

1. The application should be submitted in the prescribed format attached with this notification. The applications forwarded other than in the prescribed application form in www.sha.kerala.gov.in will NOT BE CONSIDERED.
2. The applications that are not complete in all respect will not be considered for shortlisting and no further communication will be done in this regard.
3. All communication including the interview, call letter from the State Health Agency (SHA) side will only issued through email. The applicants should have a valid email id. The candidates with the prescribed qualification & experience only need to apply for the above positions. Ineligible applications will be rejected without any further intimation.
4. Candidates are advised to browse the website: "www.sha.kerala.gov.in" regularly for updates/notices and announcements.
5. The applicants should be excellent in writing skills both in English and Malayalam and should be proficient in computer data analysis.. Thorough knowledge of MS office and data analysis is essential.
6. The post is for immediate requirement. The selection will be based on Qualification, Experience, and performance in the written test or interview or both, as applicable and decided by SHA.. The experience acquired till the date of notification only be considered. Ineligible applicants shall be disqualified at any stage of the recruitment.
7. The successful candidate will be posted on daily wage basis in State Health Agency

(SHA) which may continue maximum up to a period of 90 (Ninety) days. State Health Agency at its discretion, need, based on the performance and integrity of the successful candidate, may extend the period of service.

8. Claims in respect of qualifications or experience etc. should be supported by self-attested copies of relevant documents in the application, fail to do so will lead to rejection of the application. Candidates may be required to produce the originals at the time of interview.
9. It will be ideal to provide reference, especially the names of superior officer, whom the candidate had worked in the previous organization.
10. Candidates are also advised to avoid contacting the head of the office over phone for clearing doubts / seeking information, as far as possible. SHA will provide necessary communications in official website. In addition, the candidates will get the details to the queries raised over the email.
11. No TA/DA will be paid for the written test / interview.
12. The posts are temporary in nature during the period of the operation of the State Health Agency (SHA) and no claim for continuity or permanency of job or labour claims to the Government.
13. Canvassing in any form will lead to automatic disqualification. Candidates are advised to desist from such unholy practices.
14. The application shall be submitted via email (statehealthrecruitment@gmail.com) with subject line as "**Application for the post of Data Analyst on daily wages**"
15. Last date of submission of completed application is 30.12.2022, 4 pm.
16. The scanned copy of the following should be forwarded to the email id (statehealthrecruitment@gmail.com) as a **single PDF File.**
 - a. **Completely filled application form with signature of the candidate**
 - b. **Self attested, Qualification / Experience certificates as per notification.**
16. All selected candidates will be governed by rules and regulations of State Health Agency (SHA) from time to time.

Sd/-
**EXECUTIVE DIRECTOR
STATE HEALTH AGENCY**

Approved for Issue.
MGR(HR) 15/12
NIRMAL M KUMAR
Manager (HR & Administration)
State Health Agency, Kerala

